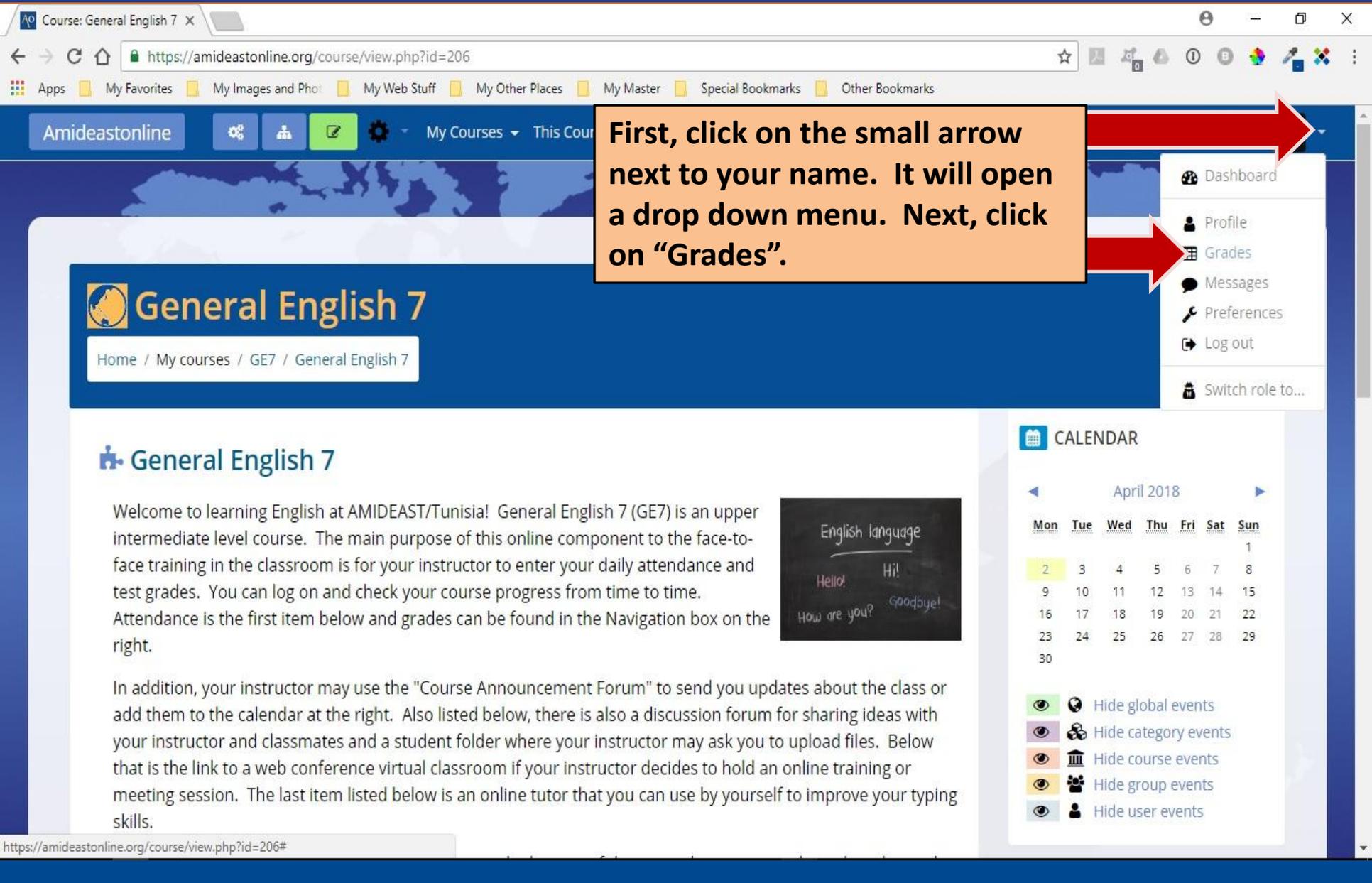


Instructions for Inputting Grades Using AMIDEAST Online



First, click on the small arrow next to your name. It will open a drop down menu. Next, click on "Grades".

General English 7

Home / My courses / GE7 / General English 7

General English 7

Welcome to learning English at AMIDEAST/Tunisia! General English 7 (GE7) is an upper intermediate level course. The main purpose of this online component to the face-to-face training in the classroom is for your instructor to enter your daily attendance and test grades. You can log on and check your course progress from time to time. Attendance is the first item below and grades can be found in the Navigation box on the right.



In addition, your instructor may use the "Course Announcement Forum" to send you updates about the class or add them to the calendar at the right. Also listed below, there is also a discussion forum for sharing ideas with your instructor and classmates and a student folder where your instructor may ask you to upload files. Below that is the link to a web conference virtual classroom if your instructor decides to hold an online training or meeting session. The last item listed below is an online tutor that you can use by yourself to improve your typing skills.

CALENDAR

April 2018

| Mon | Tue | Wed | Thu | Fri | Sat | Sun |
|-----|-----|-----|-----|-----|-----|-----|
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | | | | | | |

-   Hide global events
-   Hide category events
-   Hide course events
-   Hide group events
-   Hide user events

Courses I am taking

| Course name | Grade |
|--------------------------|-------|
| University Essay Writing | 0.00 |

Courses I am teaching

| Course name |
|--------------------------------------------------|
| University Essay Writing |
| AMIDEAST Online English Placement Test - Alex |
| AMIDEAST Online English Placement Test - Cairo |
| AMIDEAST Online English Placement Test - Kuwait |
| General English 7 |
| Business English 2 |
| AMIDEAST Online English Placement Test - Tunisia |

Find your class and click the link.



General English 7: View: Preferences: Grader report

Home / My courses / GE7 / Grade administration / Grader report

Click "Turn editing on"

Turn editing on

This is optional but you can open this menu and choose "LAE Grader Report". It has a much nicer layout.

Grader report

Grader report

Separate groups All participants

All participants: 15/15

First name: All A B C D E F G H I J K L M N O P Q R S T U V W X Y Z
Surname: All A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

| | | General English 7 — | | | | |
|---------|------------|----------------------------------|----------------------------------|----------------------------------|----------------------------------------|-----|
| Surname | First name | <input type="checkbox"/> Midterm | <input type="checkbox"/> Final 1 | <input type="checkbox"/> Final 2 | <input type="checkbox"/> Participation | Col |
| Yosra | Arfaoui | - | - | - | - | |
| Farah | Bahri | - | - | - | - | |
| Hamza | Ben Amor | - | - | - | - | |
| Rahma | Ben Sadok | - | - | - | - | |
| Yosra | Boudagga | - | - | - | - | |
| Dalinda | Fadhlaoui | - | - | - | - | |
| Bechir | Gharbi | - | - | - | - | |

Choose the correct test column and then enter the grade(s) directly into the white boxes.

| Export to .csv | | Midterm | Final 1 | Final 2 | Participation | COURSE TOTAL |
|-------------------------|----------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Surname | First name | | | | | |
| Controls | | <input type="checkbox"/> |
| Yosra Arfaoui | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Farah Bahri | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Hamza Ben Amor | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Rahma Ben Sadok | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Yosra Boudagga | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Dalinda Fadhloui | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Bechir Gharbi | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Mohamed Hafedh Hamzaoui | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Chiraz Kriaa | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Slimane Omar kaddour | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Beya Ouertani | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Raoudha Sammoudi | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Omar Saty | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Alaeddine Tarhouni | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| youssef sayhi | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |

Update

Be sure to click "Update" when you finish entering grades.