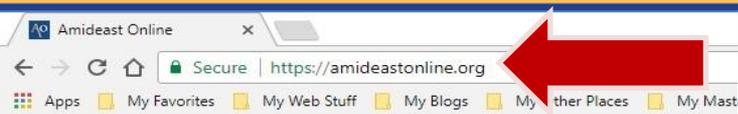


# Instructions for Creating Groups and Enrollment Keys

These steps will show you how to use the groups settings to set up groupings and create an enrollment key for each group.

Okay, to begin, open your browser and go to  
<https://amideastonline.org>



You are not logged in. (Log in)

AEO App Our Apple IOS and Google android apps are updated and available for smartphone users. Go to the footer below for more information. ✕



Next, scroll down and enter your username and password.

Username is the first part of your email address (in lowercase) before the “@” sign.

You can also enter your entire email address.

Your password is pass1234. You must change this after you log on the first time. Click “My Dashboard” and “Preferences” in the top menu to change it.



Something for Everyone

For online learning fun and enjoyment, we have dedicated educational resources, games, and forums for the general public to access and use.

[Click here to have a look.....](#)

Login

Username / email

Password

Remember username

[Log in](#)

[Create new account](#)  
[Lost password?](#)

Tunisia



Next, click on “My courses” to see the AOEPT test. Click the link.



TEACHERS HELPING TEACHERS

AMIDEAST Online offers discussion forums, e-portfolio space, and teaching resources and tools for educators to use and share with each other.



Resources for Teachers



Something for Everyone

AMIDEAST Online offers discussion forums, e-portfolio space, and teaching resources and tools for educators to use and share with each other.



### Courses for Students

Training courses with blended learning features taught at our country offices and distance learning for study from the workplace and at home.

[Click here to learn more...](#)



### Resources for Teachers

A variety of online teaching resources and tools are available for instructors to facilitate and enhance learning in their classrooms and CALL labs.

[Click here to check them out...](#)



### Something for Everyone

For online learning fun and enjoyment, we have dedicated educational resources, games, and forums for the general public to access and use.

[Click here to have a look.....](#)

### Site news

**Or, you can scroll down and click on the image of Tunisia to go to the test.**



**Been Awhile**

by Admin User - Thursday, 19 October 2017, 4:46 AM

It's been awhile since many of you visited so I want to encourage you to check out our offerings. We have lots of free stuff for your learning and enjoyment so go to the third box above to find something that interests you. If you are enrolled in any of our courses, be sure to maximize your online opportunities.

[Permalink](#)

[View the discussion \(0 replies so far\)](#)

[Older topics ...](#)



### Contact Us!



**Your name (required)**

**Email address (required)**

**Subject (required)**

## AMIDEAST Online English Placement Test (AOEPT)

Click "AOEPT 1" below to read the test instructions.

 AOEPT Test 1



Next, click on the link



### AMIDEAST Online English Placement Test (AOEPT) Tunisia Country Office

|   |  |   |
|---|--|---|
| <p>This is a test of English to determine your proficiency level for placement purposes.</p> <p>There are listening, vocabulary, and grammar questions. Answer all of the questions.</p> <p>The test stops automatically when it knows your level. <b>To begin:</b></p> | <p>QUESTIONS</p> <p>1- ⓐ ⓑ ⓓ ⓔ</p> <p>2- ⓐ ⓑ ⓓ ⓔ</p> <p>3- ⓐ ⓑ ⓓ ⓔ</p> <p>4- ⓐ ⓑ ⓓ ⓔ</p> <p>5- ⓐ ⓑ ⓓ ⓔ</p> <p>6- ⓐ ⓑ ⓓ ⓔ</p> | <p>هنا هو اختبار اللغة الإنجليزية لتحديد مستوى الاتقان. هناك أسئلة عن نص سمعي، وعن مفردات، وعن القواعد.</p> <p>إجب على جميع الأسئلة حتى يتوقف الاختبار تلقائيا.</p> <p><b>ليبدء الامتحان:</b></p> |
| <p>Put on your headset.</p>   |   | <p>-ضع سماعة الرأس</p>  |
| <p>Click on the "Start attempt" button below.</p>   |    | <p>-انقر على زر "Start attempt" أدناه</p>   |

CSR 

Start attempt

View report

Click on the "View report link."

Separate groups 2017-11-24 ▾

## Attempts report

Download CSV

| First name / Surname ↓    | Email address                | Number of attempts | Best Score | Standard Error | Attempt finish time                |
|---------------------------|------------------------------|--------------------|------------|----------------|------------------------------------|
| Ali BELHAJ                | alibelhaj2702@gmail.com      | 1                  | 34         | ± 8%           | Friday, 24 November 2017, 10:48 AM |
| krimi akrem               | akremkrimi01@gmail.com       | 1                  | 41.4       | ± 8%           | Friday, 24 November 2017, 12:21 PM |
| aida arab                 | aida.arab69@gmail.com        | 1                  | 44         | ± 8%           | Friday, 24 November 2017, 10:42 AM |
| mohamed salem el boukhary | mohameddsalemm02@gmail.com   | 1                  | 40.2       | ± 8%           | Friday, 24 November 2017, 10:51 AM |
| sinda ferchichi           | ferchichisinda14@gmail.com   | 1                  | 47.3       | ± 8%           | Friday, 24 November 2017, 12:18 PM |
| manel houaneb             | manelhelalihouaneb@gmail.com | 1                  | 48.4       | ± 8%           | Friday, 24 November 2017, 12:23 PM |
| guesmi kaouther           | guesmikaouther09@yahoo.fr    | 1                  | 56.4       | ± 13%          | Friday, 24 November 2017, 12:23 PM |
| abidi olfa                | abidi.olfa@outlook.com       | 1                  |            |                |                                    |
| khadija temime            | batemime.khadija@gmail.com   | 1                  |            |                |                                    |
| zoghلامي youssef          | zoghlamiii.youssef@gmail.com | 1                  |            |                |                                    |

Click on "Course administration".

Click on "Users".

Click on "Groups".

### Administration

- Adaptive Quiz
  - Edit settings
  - Locally assigned roles
  - Permissions
  - Check permissions
  - Filters
  - Logs
  - Backup
  - Restore
- Course administration
  - Edit settings
  - Turn editing on
  - Course completion
  - Users
    - Enrolled users
    - Enrolment methods
    - Groups
    - Permissions
  - Other users
  - Filters
  - Reports
  - Gradebook setup
  - Badges
  - Backup
  - Restore
  - Import
  - Publish
  - Reset
  - Question bank
- Site administration

The screenshot shows the 'Groups' management interface in a web browser. The URL is <https://amideastonline.org/group/group.php?courseid=188>. The page is titled 'Groups' and has a 'Navigation' sidebar on the right. The main content area is under the 'General' tab and contains the following fields:

- Group name\***: A text input field with a red arrow pointing to it from a yellow callout box.
- Group ID number ?**: A text input field.
- Group description**: A rich text editor with a toolbar (Paragraph, Bold, Italic, Underline, Bulleted List, Numbered List, Link, Unlink, Image, Video, Table) and a large empty text area.
- Enrolment key ?**: A text input field with a magnifying glass icon to its right. A red arrow points to the magnifying glass from a yellow callout box.
- Hide picture**: A dropdown menu set to 'No'.
- New picture ?**: A 'Choose a file...' button.
- File upload area**: A dashed box with a blue arrow pointing down and the text 'You can drag and drop files here to add them.'
- Buttons**: 'Save changes' and 'Cancel' buttons at the bottom. A red arrow points to the 'Save changes' button from a yellow callout box.

The right sidebar shows a navigation tree with categories like 'AOEPT-Original', 'BESWG', 'ELMG', 'Eng4all', 'LAOTSG', 'PCELT', 'PCELT-Master', 'PCELT-Tunisia', 'UEW', 'Courses', 'Courses for Students', and 'Regional Courses'. Below this, there is a section for 'AOEPT-Tunisia' with sub-items like 'Participants', 'Badges', 'Grades', and 'AMIDEAST Online English Placement Test (AOEPT)'. At the bottom, there are links for 'Palestine Country Office' and 'Yemen Country Office'.

There are required fields in this form marked \*.

Enter a group name.

Enter an enrollment key. You can view it by clicking the small magnifying glass.

Click to save.